

COURSE REFUND POLICY:

All participant requested refunds are subject to a 50% cancellation penalty per event if The Enrichment Academy is notified up to six (6) full business days prior to the first day of the event (not counting the day of class).

- Not all requests for refunds can be accommodated.
- Refund policies are enforced regardless of the number of students registered for the course.
- No refunds are possible after six (6) business days prior to the first day of the event or thereafter.
- Registrations are not transferable between participants.
- It may take up to thirty (30) business days for a refund to be processed.
- Refunds will be issued by check or credit card.
- Any membership or supply fees are non-refundable.
- No other refunds or credits will be granted, for any reason, at any time. No discount will be given for missed classes, or if participant is unable to attend a rescheduled make-up class.

COURSE TRANSFER POLICY:

All participant driven transfers are subject to a \$10 non-refundable transfer fee per event if The Enrichment Academy is notified up to six (6) full business days prior to the first day of the event being transferred out of (not counting the day of class).

- Not all requests for course transfers can be accommodated, and completion of transfer depends on space availability of event requested to be transferred into.
- Transfer policies are enforced regardless of the number of students registered for
- No transfers are possible after six (6) business days prior to the first day of the event or thereafter.
- The transfer business day policy applies to the event being transfered out of, not being enrolled into.

There is a \$30 fee per item for all returned checks.

ACCOMMODATION REQUESTS:

To take course(s) registered for, I need Accommodations. I have read the Requests for Accommodations information on the Registration Information page and know I must also contact The Enrichment Academy by phone, email, or mail to request an accommodation no later than 72 hours before each scheduled event I have registered for.

DES	CRIBE	REC	QUEST:
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REGISTRATION FORM

(Please Print Clearly)



NAME (Last, First, Middle):		Date:
Resident ID # (If Applicable):		
Address:		
City:	State:	Zip:
Village:		
Email:	Phone	:
CONTACT IN CASE OF EMI	ERGENCY	
Name (Last, First, Middle):		
Relationship to you:	Phone	:
Florida, Inc., The Villages Operating Sumter Landing Community Develop 14, The Villages Recreation & Parks I Solutions, LLC, State of Florida Spor any recreational activities, or events any owner or lessee of the premises events, or other activities from and a may incur due to participation or inv Academy, whether caused by neglig	oment District, Village Communit Department, The Villages Golf De ts Foundation, and any sponsor, of such entities (collectively, Distr where the District Activity or The against any loss, liability, damage olvement in or presence at any D	y Development Districts Nos.1- epartment, Golf Management advertiser, and promoter of rict Activity or Activities), and e Enrichment Academy classes, or cost that I or any of my guest District Activity or The Enrichment
COURSE INFORMATION:	•	
COURSE # TITLE	E START	DATE FEI
PAYMENT OPTIONS:		TOTAL \$
CASH CHECK#	MAKE CHECKS PA	
CREDIT CARD All credit car	information required for mail-in re rd numbers are disposed of after i	egistrations only. registration is complete.
CREDIT CARD NUMBER		EXPIRATION DATE SVC (Security Code
Participant's Signature for Card Auth	orization	Date

	Office Use Only
	Walk Mail
Date:	
Timo	Initials:

ONLINE:

The Enrichment Academy.org

MAIL TO:

The Enrichment Academy 3571 Kiessel Road, The Villages, FL 32163

IN-PERSON:

At Your Service Locations

MON - FRI 8:30AM-4PM

SAT & SUN 8:30AM - 12PM (Select Locations)

The Enrichment Academy.org | 352-674-1800 | The Enrichment Academy@District Gov.org