

The Villages®
Community Development Districts
Recreation & Parks



**NON-RESIDENT
CATERING GUIDELINES**

Effective 10/1/2013

A CATERED EVENT IS DEFINED AS ANY EVENT WHERE FOOD AND/OR BEVERAGES ARE PREPARED, SERVED OR PROVIDED BY A CONTRACTED PROPRIETARY LICENSED FOOD AND/OR BEVERAGE OPERATOR, ON-SITE OR OFF-SITE, TO SERVE AN EVENT. IN EXCHANGE FOR RENDERING SERVICES, THE PROVIDER IS PAID MONETARILY.

REGIONAL RECREATION CENTERS

Colony Cottage Recreation Center
Eisenhower Recreation Center
LaHacienda Recreation Center
Lake Miona Recreation Center
Laurel Manor Recreation Center
Mulberry Grove Recreation Center
Paradise Recreation Center
Rohan Recreation Center
Savannah Recreation Center
SeaBreeze Recreation Center

**Event to be catered by any Florida Licensed and fully Insured Catering Service. Documentation to be on file in this office prior to the event.

**Alcohol provided by any Florida Licensed and fully Insured Catering Service with a liquor license and liability insurance. Documentation to be on file in this office prior to the event.

- **For any catered/food functions, the Catering Service is required to provide their own supplies and equipment as we cannot guarantee availability, quality, condition of any district owned supplies and equipment for the event.**
- **Multiple Catering Services may, at some time, utilize the facilities in order to service events. Co-operation between the Catering Services is encouraged and will be monitored by District Staff. If a Catering Service fails to adhere to our guidelines, we will suspend their privileges from utilizing our facilities.**
- **The Catering Service is encouraged to provide ice due to limited ice availability.**
- **Vehicles, tables, chairs, equipment, etc. are not to be placed in any egress or ingress that would impede unrestricted access to the building by emergency personnel and participants for safe entry and exit of the building.**
- **Use of Recreation Center inventory (tables, chairs, equipment, etc.) is dependent on availability.**

For additional information please contact Room Reservations: (352) 674-1800 or visit our website at www.districtgov.org.