JUNE 2021 EMPLOYEE NEWSLETTER

TheVillages

Community Development Districts

OUR CORE VALUES Hospitality Stewardship Creativity & Innovation Hard Work

In this Issue...

2	In the Spotlight
3	Did You Know?
4	Birthdays
5-6	Anniversaries
7	Our Core Values In Action
8	Risk Management
9	Recreation & Parks
10	Public Safety
11	Health & Wellness
12	District Training

Meeting the needs of The Villages community Residents is our primary objective.

PURPOSE

To provide and preserve the lifestyle of Florida's Friendliest Hometown.

VISION

To be respected as the most responsive and responsible Community Development District.

MISSION

To provide responsible and accountable public service that enhances and sustains our community.



"What's so special about living within The Villages?"

As I travel through central Florida and the state itself, I find that many people know of The Villages but do not really understand this unique model based upon our core values of Stewardship, Hospitality, Hard work, Creativity and Innovation. As team members and many also as residents of The Villages, you witness and even provide those resident experiences that make this place so unique and special.

Within our District Weekly Bulletin, we have begun to feature a regular monthly segment on "What's so special about living within The Villages?" Each Department and Agency, individually and synergistically contribute to this experience. I would like you to share those experiences, observed or personal, by emailing <u>Tamara.Hyder@DistrictGov.org</u>. These experiences may be where Community Watch assisted a resident who had fallen on a sidewalk in the evening (and could not get up, a true story recently highlighted in the Daily Sun), Recreation and Parks coming to the rescue of someone due to our Automated External Defibrillator program (another true story) or where District Property Management has resolved a potential Stormwater flooding issue (another true story). You especially know how special the lifestyle here is within The Villages - so I invite you to share these experiences that you assist in and create.

Richard Baier. P.E. LEED AP

District Manager







IN THE SPOTLIGHT...





Dakotah Garcia ~ Recreation & Parks ~ Recreation Area Supervisor

Where were you born & raised and went to school? I was born and raised in Oxford, FL. I went to school at The Villages Charter School from Kindergarten through to High School graduation in 2013.

What was special about where you were from? I love where I grew up because I've watched the Villages grow to where it is now, all my life.

Tell us about your family, people (including pets!) I am the oldest of four children in my family. I have one younger sister and two younger brothers. I am newly married (November 14th) to my wonderful husband. We have known each other for about ten years. We have two dogs together; Paisley (5 yrs) and Jack (7 months).

Hobbies? Favorite activities? I learned to crochet from my grandmother and still do to this day. My husband and I are new home owners so our current activities include settling into our house, building a fence around our backyard for our dogs, and lots of landscaping.

Who has been the most influential person in your life and why? My father has been the most influential person in my life. He's always been my biggest fan and has pushed me to be the best I can be. He's the one I always go to for advice or just to talk.

What's the best advice you have ever received? The best advice I have ever received is to do it right the first time so you don't have to do it again. What is the career & training path that led you to the District? I worked as a Recreation Assistant for a couple of summers at Laurel Manor in between college semesters. I had so much fun working with the District and participating in a lot of the events like Camp Villages. Even though I grew up in The Villages I had no idea what happened at the Recreation Centers. I received my Bachelor's Degree in Resort and Hospitality Management from Florida Gulf Coast University in Fort Myers. I continued to live and work down there until 2019 when I learned about an opening with the Recreation Department as a Recreation Supervisor. Once I received the job offer I started at Odell recreation center, where I learned everything I could and grew not only as an employee but as a person; thanks to the help of my fantastic region, Colony Cottage, and working alongside Michele O'Donnell and Jim Lucas. Because of them I took on the challenge of being a Recreation Area Supervisor at Pimlico and Churchill Street Recreation Centers. That is where you can find me today, continuing to grow and learn with another fantastic team in the Laurel Manor region, which includes Lynda Feustel and Jean Carroll.

Can you tell us about your day-to-day responsibilities? As a Recreation Area Supervisor I am in charge of two centers, Pimlico and Churchill Street. The best way to describe my day-to-day responsibilities is that I create and maintain the fun recreation activities that The Villages has to offer to residents.

What is your favorite aspect of working for the District? I enjoy every aspect of my job, from working with my incredible staff and team to creating and hosting fun socials and leagues. I love being able to get my creativity flowing every month when hosting socials for residents, but what I look forward to every year is the Recreation Leagues that we put on every fall and winter. I get to meet new people and I get to know the regulars that sign up year to year.

What is the most interesting thing you have ever seen? The most interesting thing I have ever seen/experienced was seeing all three Statues of Liberty in the same summer. There are two miniature sized statues in Paris, they are actually still their original copper color. The last one I saw in passing while on a cruise ship.

My favorites...Movie: Any Romantic Comedy...Television Show: Outlander: Sports Team: U.S. Women's Soccer...Vacation Spot: My grandparents' house in Pennsylvania. I spent every summer of my childhood there. So many good memories of swimming in the pond and hanging out with my cousins Restaurant: I don't have a favorite. It really depends on what I feel like eating at the time...Food: Seafood...Dessert: Anything chocolate

Liliana English ~ Community Watch ~ Accounting Technician

Where were you born & raised and went to school? I was born about 23 miles north of The Villages in Ocala, Florida and raised in Summerfield, Florida.

What was special about where you were from? Family and friends. I enjoy looking at the growth of the city and comparing it to what it used to look like vs now.

Tell us about your family, people (including pets!)...I have two older sisters, one who lives here in Summerfield and the other in Columbia, South Carolina with her two teenage daughters (my nieces). I am also a proud mother of a very handsome, talented nine year old son.

Hobbies? Favorite activities? I am a licensed cosmetologist, so I enjoy the art of hair styling and makeup transformations. But the most enjoyable moment about my natural talent is making people feel beautiful.

Who has been the most influential person in your life and why? I would definitely say my mother.

What's the best advice you have ever received? Each and every one of us has a great capacity to do great things as long as you believe in yourself.

What is the career & training path that led you to the District? I have a degree in Business Administration and Organizational Management, however, I did some work in accounting. When I saw the opportunity within the District I applied and, happily, here I am. Can you tell us about your day-to-day responsibilities? I am the Accounting Technician for the Community Watch Department. I

handle all of the billing/coding, multiple accounting duties as apportioned under account payables. I collect, analyze and communicate budget data in preparation for the annual budget. I answer phones, greet residents, and any other administrative duties and/or projects as assigned by the Assistant Director and Director.

What is your favorite aspect of working for the District? I really enjoy the benefits and the positive energy within the atmosphere. Each employee who has helped me with questions or concerns as a new employee, has done so very happily.

What is the most interesting thing you have ever seen? I watch a lot of the village cooking channels over in other countries, and I thought it was interesting how they sometimes use underground cooking methods to prepare certain dishes.

My favorites...Movie: The Avengers: End Game...Television Show: Scandal Sports Team: FSU...Vacation Spot: Bahamas Restaurant: Japanese Steakhouse...Food: Seafood...Dessert: Cheesecake with fresh fruit



Díð You Know?						
Immediate Job Open Are you looking for a career change, or know s employment? Our current job openings include	omeone who is seeking	EMPLOYEES ON THE	ÓÓÓÓ			
<u>Finance</u>		Community Watch Jack Laurie and William Haye 	s transferred from Patrol			
Community Watch Patrol Driver Substitute	\$11.07 per hour	 Driver Substitute to Patrol Driver. Donna Willson transferred from Gate Operations Attendant to Gate Attendant. 				
Customer Service Customer & Administrative Support Rep \$13.02 per hour		• <i>Maureen Rose</i> transferred from Gate Operations Attendant Substitute to Gate Attendant.				
Human Resources Benefits Administrator	\$43,931.30 annually	Gerard Lyman transferred from Gate Operations Attendant Substitute to Gate Operations Attendant. Human Resources				
Property Managemen Assistant Manager-Facilities Technician Administrative Assistant	t \$51,573.41 annually \$14.50 per hour \$13.74	 Gina Carlin was promoted from Recreation Assistant to Human Resources Technician. <u>Recreation</u> Susan Thompson transferred from Facility Specialist to Facility Specialist-Fitness. 				
Public Safety Public Education Technician	\$10.49 per hour	WELCOME TO 1	THE TEAM I			
Purchasing Buyer	\$39,464.80 annually	N 20110010101010				
Recreation	4	Community Watch	Community Standards			
Facility Specialist Facility Specialist-Fitness	\$11.07 per hour \$11.07 per hour	Roland Mercier	Angela Moyer			
Fitness Assistant	\$9.93 per hour	Michael Ware	Deensetien			
Recreation Area Supervisor	\$41,638.24 annually	Patricia Allard	Recreation Elina Berzina			
Recreation Assistant	\$9.93 per hour	Bryan Landerman	Tina Chesmore			
Recreation Assistant-Softball	\$9.93 per hour	Kathleen Merckling	John Fitzpatrick			
Recreation Service Representative-Full Time	\$11.07 per hour	Robert Riccadonna	Paula Hahnert			
Recreation Supervisor	\$39,464.80 annually					
Keep an eye out for emails from Terianne Car for future openings within the District. If you openings or how to apply, please feel fr	have questions on job	Property Management Jessi Evans	Public Safety Alex Dacek Kelly Johns			

Community Watch

at 352-674-1905 or email terianne.carroll@districtgov.org.

Morse South Gate: Busiest Gate in The Villages

Morse Boulevard is used by many people to move from CR 466 to Hwy 441/27. Thousands of vehicles pass through the



Morse South entry gates every hour during the daylight hours. Community Watch currently has additional Gate Attendants staffed at Morse South Gate from 6:00 a.m. to 6:00 p.m. to assist with gate operations. This improves Gate Attendant alertness and provides for overall safe operations at the gate. The additional Gate Attendant is also able to address any safety issues occurring around the gate house, such as gate strikes or other traffic problems. Community Watch is continuously looking to improve their operations and make this a safe community for all residents, guests and visitors to enjoy!

Free Prepaid \$10 Mastercard

Who doesn't love free money? Florida Blue is giving away free prepaid \$10 Mastercards to those members who have completed their COVID-19 vaccinations. <u>Directions</u>

- Log into <u>https://www.floridablue.com/</u> and click on 'Health & Wellness', then 'Better You Strides'. A new page will open.
- 2. Complete the Health Assessment (takes 15 minutes).
- 3. After completion of your Health Assessment, click on 'Reward for COVID-19 vaccination' under 'My Journey'.
- 4. Enter your completion date of your vaccination.

\$10 prepaid Mastercard will arrive 90 days from date of confirmation of vaccine completion.





June

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Pamela Webb
Charles Phelps
Lamar Oberholtzer
James Oatis
Brian Curran
Elisa Hurst
Paul Drew
Dianne Bowers
Dennis Brown
Alana Tutone
Warren Sheer
John Lossani
Nancy Norval
Alton Bailey
William Bess
Jose Santiago Ayala
Christopher Bradford
Robert Priest
Douglas Pratt
Herbert Bree
Rebecca Manserra
Bailey Higby
Robert Fisher
Dahlann Disher
Catherine Laird
Jack Kondor
Donald Doucette
Jacqueline Ogden
John Villyard
Gary Gallup
William Skidmore
Lisa Baillargeon
Jonathan Stoeckle
Mark Pinder
Patricia Casey
Tod Thompson
Roy Clayton Keen
John Tomashunas
Laurie Jacques
Gayle Hutton
Rodney Wedekind
Barbara Pancoast
Richard Krause
James Pfeiffer
Michael Kroeger
Rebecca Alessandrine
Ryan Geraghty

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Alec Brown		18	
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Patricia Adam	S	18	
Zachary Meckstr	oth	19	
John Warner		19	
John Fitzpatric	k	19	
William Scott	Ir	20	
Clarice Knotts	i	21	
Kenneth Knetso	ch	21	
Lawrence Greens	stein	21	
Alan Bruce		21	
Candice Harris	6	21	
Angela Carrozze	ella	22	
Judy Odom		22	
Lisa Harger		22	
Michael Evans	6	22	
John Corrivea	J	22	
Elina Berzina		22	
Robert Martink	JS	23	
Lenette Kendzi	or	23	
Dwayne Good	е	24	
John Buguliski	S	24	
John Balding		24	
John DeRosa		24	
Lois Cannon		24	
Timothy Herte	r	25	
Taylor Ratliff		25	
Angela Bess		25	
Barbara Alajoł	a	25	
Jaimee Friemu	th	25	
Caitlyn Bessor	ni	26	С
Brian Degnan		26	
Hunter Scher		27	
Bruce Snyder		27	
Teresa Nettleto	n	27	
Donald Lane		27	
Charlene Haye	S	27	
Gary Smith		28	
Maureen McLaug		28	
Catherine McGa	-	28	
Conner Jamro	S	28	
Brandy Cook		28	
Christopher lann	ello	29	
Joan Bulmer	,	29	
Jerome Beadenk	-	29	
William Miller		30	
Jon Kulinski		30	





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Customer Service
Community Standards
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Budget
Recreation

Happy June Anniversary! Thank You For Your Service!

Gerald Hruska	Recreation & Parks	06/10/2004	17	Pamela Elsmore	Recreation & Parks	06/19/2017	4
Judith Emery	Recreation & Parks	06/10/2005	16	Brittany Wilkinson	Risk Management	06/04/2018	4
John Colavecchio	Community Watch	06/21/2006	15	Donald Arney	Community Watch	06/04/2018	3
David Van Vleet Jr	Property Management	06/13/2007	14	Joella LeDonne	•	06/04/2018	3
Daniel McGoldrick	Public Safety	06/13/2007	14	Michael Hohnemann	Property Management	06/18/2018	
Earl M Budd	Community Watch	06/21/2007	14		Recreation & Parks		3
Tracy Whitten	Recreation & Parks	06/04/2008	13	Lawrence Mueller	Recreation & Parks	06/18/2018	3
Sharon Stevens	Recreation & Parks	06/11/2008	13	Melody Searles	Community Watch	06/18/2018	3
Donald Laranjo	Community Watch	06/10/2009	12	Carol Greenfield	Community Watch	06/18/2018	3
Pamela Norman	Community Watch	06/09/2010	12	Charles Aquilina	Community Watch	06/18/2018	3
David Pugh	Community Watch	06/09/2010	11	Sandra Tarter	Community Watch	06/18/2018	3
James Oatis	Recreation & Parks	06/23/2010	11	Clarice Knotts	Community Watch	06/18/2018	3
Linda Day	Recreation & Parks	06/22/2010	10	Daniel Kenny	Property Management	06/18/2018	3
Daniel Lehman	Recreation & Parks		10	Lisa Baillargeon	Finance	06/18/2018	3
	Community Watch	06/22/2011 06/22/2011	10	Tod Thompson	Public Safety	06/18/2018	3
Rosalie Battaglia	•			William Turner	Public Safety	06/18/2018	3
Randall Edgar	Community Watch	06/22/2011	10 10	James Van Dyke	Public Safety	06/18/2018	3
David Rutter	Public Safety	06/22/2011	10	Christopher McEntire	Public Safety	06/18/2018	3
Corey McCaulley	Public Safety	06/22/2011	10 10	Robert Sheridan	Public Safety	06/18/2018	3
Noah Hartman	Public Safety	06/22/2011	10	Nancy Erich	Community Watch	06/03/2019	2
Christopher Gruber	Public Safety	06/22/2011	10	Joseph Fazio	Community Watch	06/03/2019	2
Maxwell Cantor	Public Safety	06/22/2011	10	Brandi Ricker	Finance	06/03/2019	2
John O'Brien	Community Watch	06/10/2013	8	Ryan Chastain	Community Standards	06/03/2019	2
Frances Hershey	Community Watch	06/10/2013	8	Jerica Adams	Community Standards	06/03/2019	2
Fredric Springer	Community Watch	06/10/2013	8	Michael Roy	Recreation & Parks	06/17/2019	2
David Fitzgibbons	Community Watch	06/10/2013	8	Tyler Graham	Recreation & Parks	06/17/2019	2
Cynthia Siple	Finance	06/10/2013	8	Judith Rankin	Recreation & Parks	06/17/2019	2
Richard Willson	Community Watch	06/24/2013	8	Angela Bess	Recreation & Parks	06/17/2019	2
Thomas Wilkerson	Property Management	06/24/2013	8	Carol Reiter	Recreation & Parks	06/17/2019	2
Diane Nunn	Recreation & Parks	06/09/2014	7	Robert Rexroth	Community Watch	06/17/2019	2
Christopher Roberts	Public Safety	06/09/2014	7	Sharon Owens	Finance	06/17/2019	2
Rocky Hartman	Public Safety	06/09/2014	7	Conner Jamros	Recreation & Parks	10/07/2019	2
Paul Patterson	Community Watch	06/23/2014	7	Reilly Reinhold	Recreation & Parks	01/06/2020	1
Deborah Ballard	Community Watch	06/23/2014	7	Dennis Kenngott	Community Watch	01/20/2020	1
Anthony Guiffreda	Customer Service	06/08/2015	6	Jean Hetzel	Recreation & Parks	06/29/2020	1
Theodore Uskali	Community Watch	06/22/2015	6	Michael Evans	Recreation & Parks	06/29/2020	1
Robert Martinkus	Community Watch	06/22/2015	6	Christine Knoblock	Recreation & Parks	06/29/2020	1
Daniel Pursell	Public Safety	06/22/2015	6	Edward Kostrzewski	Recreation & Parks	06/29/2020	
Kevin Flynn	Recreation & Parks	06/18/2016	5				1
Thomas Convery	Community Watch	06/20/2016	5	Connie McCormick	Recreation & Parks	06/29/2020	1
Karen Haley	Community Watch	06/20/2016	5	Skye Radampola	Recreation & Parks	06/29/2020	1
Linda Lattanzio	Community Watch	06/20/2016	5	Debra Toole	Recreation & Parks	06/29/2020	1
Alba Aponte Ortega	Finance	06/20/2016	5	Susan Kelm	Recreation & Parks	06/29/2020	1
William Kondas	Community Watch	06/05/2017	4	Julie Stephens	Recreation & Parks	06/29/2020	1
Patrick Passaretti	Community Watch	06/05/2017	4	Donna Moon	Community Watch	06/29/2020	1
Cathy Bretz	Finance	06/05/2017	4	Ricky McLucas	Community Watch	06/29/2020	1
Michael Noss	Customer Service	06/19/2017	4	Danny Reed	Community Watch	06/29/2020	1



On your District Anniversary. Thank you for your service!



Not pictured John Colavecchio Patrol Driver





Right David Rutter Battalion Chief

Left Maxwell Cantor Lieutenant



Left Linda Day Recreation Assistant



Right Rosalie Battaglia Gate Attendant





Not pictured

Randall Edgar

Patrol Driver

Left Daniel Lehman Recreation Assistant



Not pictured Corey McCaulley Battalion Chief Left Christopher Gruber Lieutenant

Recognizing Our Core Values In Action!

Ryan Chastain, Deed Compliance Officer was complimented on his hospitality. A resident spoke highly of Ryan in an ARC meeting and stated Ryan visited him on multiple occasions to review the items that were out of compliance.

Joe Schenk, Lieutenant was thanked by the city of Fruitland Park for teaching CPR classes to employees. "On April 7th and April 26th, the city of Fruitland Park employees participated in family & friends CPR orientation, instructed by Joe Schenk. We greatly appreciated that Joe took the time out of his busy schedule to instruct and update our employees regarding this life saving process. Our employees walked away from the class feeling good and that in case of the event to save a life, they will do it with confidence."



Diane Edwards, Facilities Cross Division Supervisor was complimented on two occasions. A resident commented on her responsiveness. In addition a resident stated that "Diane was wonderful, came out and documented everything. "

Judy Odom, Billing & Collection Technician received praise from a resident for her service, professionalism and promptness.

David Van Vleet, Water Resource Specialist, received thanks from a resident. The resident was happy with the addition of flowers to the Tall Tress entrance near Parr Drive. "David made coming home so nice."

Anthony Valadez, Landscape Supervisor received a thank you for handling a ticket regarding trash and other debris along the median and landscaping of Morse Blvd. The resident appreciated his responsiveness.



Pamela Gulla, Fitness Assistant was thanked by a fitness member for always assisting with a smile, always saying hello when he scanned his card upon entering the fitness club. He appreciates being acknowledged and welcomed by the staff. He loves going to the fitness center and appreciates the gym is cool and clean, and tells everyone what a nice place it is for a workout.

Phil McDermott, Gate Attendant was complimented for his work at the Fenney Gate. "I have to tell you that every time I come through the gate, Phil makes me feel so welcomed. He seems sincerely happy to see everyone. He always sees you coming and walks to the door. He always waves and has a kind word and a smile. It is really nice to be greeted by such a wonderful and caring man."

Eric Kellum, Environmental/Infrastructure Supervisor received praise from a resident who appreciated seeing one of the tunnels in District 6 was painted and the resident was happy to hear the District is working to get the rest scheduled in the area.

Jaime Denton, Assistant Manager-Infrastructure and Bill Thompson, Environmental/Infrastructure Supervisor were praised for fixing a village entry way sign within hours of it being reported. "Although it was an easy fix, that was excellent service of which DPM and The Villages can be proud!"



Cheryl Bidwell, Administrative Assistant and Bob Sjogren, Public Education Technician were thanked by a resident for assisting with a weather radio setup. "Thank you. I took my radio in yesterday and your staff fixed it for me. District workers are always very helpful for us old folks!"



Rob Priest, Landscape Supervisor was praised by a resident for taking care of an issue immediately. The resident called about the Villagers side of berm had not been mowed at Glenview.

Donnie Morris, Infrastructure Supervisor & Sal Martinez-Aviles Infrastructure Supervisor received praise for assisting a resident who dropped their keys down a drain. Both Donnie and Sal went out quickly to assist.

Rose Marie Peppe, Recreation Service Representative was thanked by a resident. "Thank you for always being so kind, friendly, and professional assisting us residents. The Villages needs more employees with those qualities!"

Carlton Smith, Landscape Supervisor was praised by a resident. The resident was very happy with how the landscaping crew did with the hedges and wanted to say thank you.

Donnie Morris, Infrastructure Supervisor was praised for his hard work. The resident thanked Donnie for the quick action and attention



that was put in when the wrong color was painted on the outside of the villa walls and how fast it got taken care of. It was appreciated.

Bob Sjogren, Public Education Technician received the following, "I would like to commend Bob who recently presented information about the Public Safety Department to the Tamarind Grove Golf Side social club. On the evening of May 13th, Bob was a guest at our meeting showcasing the community public safety net which was also attended by Lt. Robert Siemer, Sutter County Sheriff's Office. Bob did an outstanding job explaining the many facets

of the Villages Public Safety Department. His knowledgeable, skilled and enthusiastic presentation was very well received by those present and the hand-outs were much appreciated. Kudos to your staff for what you do to keep us safe."

Hospitality ~ Creativity & Innovation ~ Stewardship ~ Hard Work

Rísk Management

June Safety Focus: Workplace Safety

Falls are the most common source of injury in an office, although workers also are injured by being struck by or against objects, and by suffering ergonomic injuries. Some simple changes to a workspace can be effective in eliminating hazards and reducing the number of injuries. Lets all help one another to recognize risks to prevent work-place injuries.

Slips, trips and falls are the most common type of office injury. Several hazards contribute to these injuries, although most can be significantly reduced, often by raising awareness among employees.

How to help?

Stay clutter-free

Boxes, files and various items piled in walkways can create a tripping hazard, according to OSHA. Be certain that all materials are safely stored in their proper location to prevent buildup of clutter in walkways. Further, in addition to posing an electrical hazard, stretching cords across walkways or under rugs creates a tripping hazard, so ensure all cords are properly secured and covered.

Step on up

Standing on chairs – particularly rolling office chairs – is a significant fall hazard. Workers who need to reach something at an elevated height should use a stepladder. The Chicago-based American Ladder Institute cautions that stepladders must be fully opened and placed on level, firm ground. Workers should never climb higher than the step indicated as the highest safe standing level. Another major type of injury in the office setting comes from workers being struck by or caught by an object. Incidents of this nature accounted for 15,680 injuries in 2008, according to The Bureau of Labor Statistics (BLS.)

Shut the drawer

File cabinets with too many fully extended drawers could tip over if they are not secured, the council warns. Additionally, open drawers on desks and file cabinets pose a tripping hazard, so be sure to always completely close drawers when not in use. Safe stacking

According to the Office of Compliance (OOC), proper storage of heavy items can help reduce the number of office injuries. Large stacks of materials and heavy equipment can cause major injuries if they are knocked over. OOC recommends storing heavy objects close to the floor, and warns that the load capacity of shelves or storage units should never be exceeded.

Ergonomics

Other prevalent injuries in an office setting are related to ergonomics. Because office workers spend the bulk of their day seated at a desk and working on a computer, they are prone to strains and other injuries related to posture and repetitive movement. Ergonomics hazards can be difficult to detect.

Chair

Adjust the height of your chair so that your feet rest flat on the floor or on a footrest and your thighs are parallel to the floor. Adjust armrests so your arms gently rest on them with your shoulders relaxed.

Key objects

Keep objects such as your telephone, stapler or printed materials close to your body to minimize reaching. Stand up to reach anything that can't be comfortably reached while sitting.

Keyboard and mouse

Place your mouse within easy reach and on the same surface as your keyboard. While typing or using your mouse, keep your wrists straight, your upper arms close to your body, and your hands at or slightly below the level of your elbows. Use keyboard shortcuts to reduce extended mouse use. Alternate the hand you use to operate the mouse by moving the mouse to the other side of your keyboard.

Telephone

If you frequently talk on the phone and type or write at the same time, place your phone on speaker or use a headset rather than cradling the phone between your head and neck.

Desk

Under the desk, make sure there's clearance for your knees, thighs and feet. If the desk is too high and can't be adjusted, raise your chair. Use a footrest to support your feet as needed. If your desk has a hard edge, pad the edge or use a wrist rest. Don't store items under your desk.

Monitor

Place the monitor directly in front of you, about an arm's length away. The top of the screen should be at or slightly below eye level. The monitor should be directly behind your keyboard. If you wear bifocals, lower the monitor an additional 1 to 2 inches for more comfortable viewing. Place your monitor so that the brightest light source is to the side.

Source: https://www.mayoclinic.org/healthy-lifestyle/adult-health/in-depth/office-ergonomics/art-20046169;https:// www.safetyandhealthmagazine.com/articles/recognizing-hidden-dangers-25-steps-to-a-safer-office-2

Recreation & Parks

Welcome Home

Habitat for Humanity partnered with The Villages Charter School to build a home for *Amanda Brooks, Staff Assistant* and her daughter Emilee. They're looking forward to their closing by the end of June. Amanda and Emilee are pictured with students from The Villages High School Construction Management Academy.



CONGRATULATIONS



After 15 years of working, raising a family, attending classes, and contributing a few blood, sweat & tears, Jen Schuler, Recreation **Facilities Manager-Room** Reservations, graduated from Purdue University Global on June 1st with a Bachelor of Science in Business Administration. Determination, perseverance and plain hard work has finally paid off! Outstanding achievement. congratulations Jen! Jen is

pictured with her daughter Ariana and sons Nathan & Derek.

START/FINISH

On Saturday, April 17th, *Ernie Stevens, Staff Assistant* participated in the Earth Day 7 Mile Challenge at Lake Minneola. First, he ran the 2-mile race, and then after a brief tenminute break, ran the 5-mile race. Ernie placed 2nd in both races for his age group. Congratulations Ernie!





Elina Berzina, Recreation Assistant joins the Recreation & Parks Department as a Summer Intern. Elina is attending St. Leo University where she is working towards her MBA – Sports Business. During her internship, Elina will experience and help plan the many recreation opportunities the department offers.



Group Synergy at Lake Sumter Landing Market Square On a beautiful Tuesday May morning, the Recreation department held a high energy dance aerobics session for complete strength training. Residents and guests exercised, sang along to familiar music, social distanced, and had a ton of fun! A great way to start the day! Pictured below: *Elina Berzina, Recreation Assistant, Ricky Spidel, Recreation Supervisor, Yajaria Perez, Recreation Supervisor, Kurt Mancauskas, Recreation Area Training Manager, Lisa Parkyn, Recreation Area Manager and Pam Henry, Recreation Manager-Lifestyle, Parks & PR.*



Sharon Rose Wiechens Preserve, Atlas Dog Park Recreation & Parks along with District Property Management are

pleased to announce a new bike rack pad has been installed near the Sharon Rose Wiechens Preserve and Atlas Dog Park. The rack allows residents and guests a convenient place to park their bikes as they enjoy the walk and all the beautiful nature.



Public Safety

Scout Troop Visit

On April 29th Station 44 had a surprise visit from Ms. Jenna's Scout Troop 84508 from Wildwood. They brought the crew girl scout cookies and were treated to a tour of the station. Justin Boudreaux, Lieutenant, Bobby Ramage, Division Chief, Kara Watts, Division Chief, Mike Grubb, Firefighter Paramedic, and Chris Parco, Firefighter EMT answered all their questions and showed them around the fire trucks.

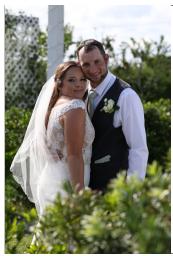


Dog Rescue

On May 11th Engine 46 responded automatic aid to a residential structure fire on CR 535 in Sumter County. Two Firefighters from Engine 46 extinguished the fire along with Sumter County Fire EMS crews, While the additional two firefighters from Engine 46 searched the area for victims. During the search, Chris Roberts, Firefighter/Driver Engineer/Paramedic located a dog trapped inside of a closed cage. Chris removed the dog from the cage and brought it to



the side yard where the dog was provided with dog oxygen via a specialty K9 mask that is carried on the apparatus. The dog was left in the care of the homeowner and they were advised to take the dog to the vet to have its paws and lungs evaluated. Pic-tured left to right are *Chris Gruber, Lieutenant and Chris Roberts, Firefighter Paramedic/Driver Engineer.*



Congratulations to *Cheryl, Administrative Assistant & Jon* Bidwell. Cheryl and Jon were married at the Peach Barn at Ever After Farms in Mims Florida on May 15th. As an added bonus there was a space X rocket launch following the ceremony!





To celebrate EMS Week, Ocala Regional Medical Center provided free lunches for first responders at the TrailWinds freestanding ER. Poppy's Mexican Food truck provided the food. Pictured above from left to right are *Timothy Fox, Firefighter EMT, Nathan Smith, Firefighter EMT, Taylor Atherton, Firefighter EMT, Shirley Sirkis, Firefighter Paramedic/Driver Engineer, Kara Watts, Division Chief and Mike Stephens, Lieutenant.*

Southeastern Guide Dogs Visit

On May 7th, Southeastern Guide Dogs paid Station 44 a visit. This was a great opportunity for both the guide dogs in training and our Firefighters, as it allows the guide dogs to become familiar with our Firefighters and fire apparatus.

Thank you to Southeastern Guide Dogs for visiting and allowing our Engine 44 C-Shift crew to lend a helping hand!

Pictured is Jackson Vasey, Firefighter EMT.



Health & Wellnesss

To find a COVID-19 vaccine near you:







to 438829



Call 1-800-232-0233

Vaccines are widely available for everyone 12 years and older and at no cost. Learn more at <u>https://www.cdc.gov/</u> <u>coronavirus/2019-ncov/vaccines/recommendations/specific-groups.html</u> if you have concerns and are in one of these groups.

Allergies Children & Teens Disabilities Essential Workers Healthcare Personnel Long-term Care Facility Residents Medical Conditions Older Adults Pregnancy or Breastfeeding Teachers, School Staff & Childcare Workers

<u>COVID-19 vaccines</u> are effective at protecting you from getting sick. Vaccination is an important tool to help us get back to normal. This information will help you prepare for your COVID-19 vaccination. Learn more about the different types of COVID-19 vaccines and <u>how they work</u>. <u>Pfizer-BioNTech</u> COVID-19 vaccine <u>Moderna</u> COVID-19 vaccine Johnson and Johnson's Janssen COVID-19 vaccine

At Your Vaccination Appointment

- Before you arrive, contact the site where you will be vaccinated or review your appointment confirmation email for details about what identification and proof of eligibility you may need to bring to your vaccination appointment.
- When you get a vaccine, you *and* your healthcare provider will both need to wear masks that cover your nose and mouth. Stay 6 feet away from others while inside and in lines. Learn more about protecting yourself when going to get your COVID-19 vaccine.
- You should receive a paper or electronic version of a fact sheet that tells you more about the specific COVID-19 vaccine you receive. Each authorized COVID-19 vaccine has its own fact sheet that contains information to help you understand the risks and benefits of receiving that specific vaccine.
- After getting a COVID-19 vaccine, you should be monitored on site for at least 15 minutes. Learn more about <u>COVID-19</u> vaccines and rare severe allergic reactions.
- Ask your vaccination provider about getting started with v-safe, a free, smartphone-based tool that uses text messaging and web surveys to provide personalized health check-ins after you receive a COVID-19 vaccination. Through v-safe, you can quickly tell CDC if you have any <u>side effects</u> after vaccination. V-safe also reminds you to get your second dose if you need one. Learn more about <u>v-safe</u>.
- You should get a vaccination card that tells you what COVID-19 vaccine you received, the date you received it, and where you received it. Keep your vaccination card in case you need it for future use. Consider taking a picture of your vaccination card as a backup copy.
- If you do not receive a COVID-19 vaccination card at your appointment, contact the vaccination provider site where you got vaccinated or your state health department to find out how you can get a card.

Workshop	evelopment Skills NING Coaching Knowledge	DISTRICT UNIVERSITY Training & Development Programs: June 2021 All professional development training workshops are open to all District Staff members.			PROFESSIONAL DEVELOPMENT	
Class Title	Instructor	Class Info	Relevant to	Date	Time	Location
New Hire Orientation	Varied District Staff	Welcome to the Team! This class provides new team members with a wide range of topics to help you navigate your first 60 days as a member of the team. Topics covered include District Core Values, Mission State- ment, policy & procedures, diversity & inclusion, and safety practices.	NEW HIRES	June 14 & 28	8:00am To 12:30pm	Colony Cottage 510 Colony Blvd.
CDD Orientation	Varied District Staff	What is a "Community Development District" & how does it operate? Attendees will gain a better understand- ing of this Special Purpose form of gov- ernment entity, along with important community information regarding the people, services & supporting entities that help make up "The Villages".	All New Hires Mandatory within 30 days of employment	TBD Schedule to resume in July	10:00am To 12:00pm	District Offices 984 Old Mill Run
Built to Last	Deborah Franklin Director, HR & Strategic Planning ~ Tanika Clayton-Henry HR Administrator	What separates "good" organizations form "great" ones? Based on the con- cepts from the book "Built To Last", this class takes reinforces how our Dis- trict Core Values serve as a compass to guide each of us, regardless of position, in providing responsive, responsible customer service that separates us as a great organization .		9:00am To 11:00am	Laurel Manor Recreation Center 1985 Laurel Manor Drive	
Public Records & Ethics	Brionez & Brionez	Each of us, as members of the District, are responsible in our positions to be aware of and fully understand what in- formation is protected under Public Records Law, how long to retain certain records, how to handle public records requests and Government Sunshine Laws.		9:00am To 12:00pm	Webinar	

Department Directors should determine which staff members should attend mandatory workshops & notify those individuals so that they can register. Staff members interested in attending a workshop should request from their Department Director or immediate Supervisor permission to attend a workshop.

To Register:

- All Community Watch staff: Contact Sharon Gwin (352-750-8203)
- All Recreation staff:
 - Contact Lory Hatch (352-674-1800)

- All Finance staff:
 - Contact Linda Sojourn (352-753-0421)
- All other District staff:

Contact Human Resources Angela.Pattillo@DistrictGov.org