

# The Villages®

## Community Development Districts

**OUR CORE VALUES**  
*Hospitality*  
*Stewardship*  
*Creativity & Innovation*  
*Hard Work*

### In this Issue...

2	In the Spotlight
3	Did You Know?
4	Birthdays
5	Anniversaries
6	Our Core Values In Action
6	Community Watch
6	Finance
6	Public Safety
7-8	Recreation & Parks
8	Public Safety
8-9	Human Resources
10	Risk Management
11	Training
12	Human Resources

**Meeting the needs of The Villages community Residents is our primary objective.**

**PURPOSE**

To provide and preserve the lifestyle of Florida's Friendliest Hometown.

**VISION**

To be respected as the most responsive and responsible Community Development District.

**MISSION**

To provide responsible and accountable public service that enhances and sustains our community.

## Welcome to 2021!



It is hard to believe that we are starting another new year – 2021. I can remember when I was in grade school and the students would get penalized (one point off) if you did not have the correct month, day, and year on assignments! It seems like just yesterday– how fast these days and years keep rolling by.

Looking back on 2020, and into 2021, we can certainly be thankful for our front line workers and the medical professionals that have pioneered, developed, and are distributing COVID-19 vaccinations. Although we start this New Year with renewed optimism and vaccinations on the way, we must continue to protect ourselves and each other, including residents (permanent and seasonal), visitors, and guests who are in the midst of, or are starting, their travels back to The Villages. We continue to assess our operating practices regularly, and I appreciate the feedback that my staff and I have received that relates to the manner in which we have implemented CDC, State and Local Health Department guidelines within the recreation, parks, and golf programs over the past year. We must continue to be vigilant in our prevention measures to slow the spread of COVID-19, and practice necessary hand sanitization, social distancing, and other CDC/Local Health Department recommendations. Included in this month's newsletter is additional information that you will find useful as the District Team moves into this New Year.

**Happy New Year to all!**

*Richard Baier*  
*District Manager*

Tiffany Rappel ~ Human Resources ~ Benefits Administrator



**Where were you born & raised and went to school?** I Although I was born in Georgia I was an “Army brat” and lived all over, including Germany.  
**What was special about where you were from?** Getting to know the people and exploring the new sites. We were never anywhere for more than 2 years.  
**Tell us about your family, people (including pets!)** I am a blended family now. My husband has two sons and I have two daughters and, in addition to our 4 children together we also have 4 dogs!  
**Hobbies? Favorite activities?** I like to “upcycle” old furniture.  
**Who has been the most influential person in your life and why?** My kids, they gave me a reason to set a good example and be the best person I can be.  
**What’s the best advice you ever received?** A doctor once told me to stop “stressing it”, that today’s problems won’t seem so important come tomorrow.

**What is the career & training path that led you to the Districts?** The field of Human Resources.

**Can you tell us about your day-to-day responsibilities?** Making sure The District employees are taken care of in regards to their Benefits.

**My favorites...Movie:** Gone with the Wind...**Television Show:** Currently its Greys Anatomy , but am a huge fan of cooking competition shows like Master Chef, Top Chef, Hells Kitchen **Vacation Spot:** Anywhere, I enjoy getting in my truck and seeing where I end up. Its about the journey not the destination.

**Restaurant:** Carrabba’s ...**Food:** Tacos ...**Dessert:** Cookies

Dalton Parker ~ Executive Golf ~ Supervisor

**Where were you born & raised and went to school?** I was born and raised in Northern Michigan. I went to Central Lake High School and later went to Baker College in Muskegon, MI for Computer Science/Business Management. Once I moved to Florida and got more involved in golf I started taking home study classes from The University of Georgia for turfgrass management.

**What was special about where you were from?** The area I am from is known as the “Torch Lake Area”. Central Lake has been known all over the state for its 4<sup>th</sup> of July parades but is known worldwide for Torch Lake, which is recognized every year as the 3<sup>rd</sup> most beautiful fresh water lake in the world.

**Tell us about your family, people (including pets!)** My dad and my step mom moved to the area a couple years after my wife and I but the rest of my family still live in Michigan. My wife and I have lived in the surrounding Villages area since December, 2014. We do not have any kids yet but we most certainly don’t live alone. We have 2 dogs and a cat as well as chickens and reptiles.

**Hobbies? Favorite activities?** When I have free time I like doing outdoor things like golfing or going to the beach. However, most of my time is spent around the house, whether it be doing small projects outside or spending time with my wife and animals.

**Who has been the most influential person in your life and why?** It’s hard to narrow down all the influencers in my life to one person because I feel there are many people in my life that have helped guide me to the path that I am on now.

My dad has been a huge influence in me as a person; he has never failed to show me the way life can be and how to stand back up when it knocks you down. Professionally I would say my former boss at Antrim Dells helped not only teach me the ways of golf maintenance but also the importance of what we do and the impact it can have on the environment around us.

**What’s the best advice you ever received?** If it’s something that you can change, don’t worry about it, and if you can’t change it, still don’t worry about it. Worrying doesn’t fix your problems tomorrow, it only takes away from your happiness today.

**What is the career & training path that led you to the Districts?** I started working in golf when I was 12. I worked at a course in Michigan cleaning golf carts and helping around the pro shop. I started working in maintenance when I was 19. I moved to The Villages 6 years ago and was working at Kingfisher as an Assistant Superintendent when I switched to working for the District.

**Can you tell us about your day-to-day responsibilities?** As an Executive Golf Supervisor I spend most of my days going from course to course checking on the maintenance crews as well keeping up on the maintenance of all golf related buildings such as maintenance shops, restrooms and starter shacks.

**What is your favorite aspect of working for the Districts?** So far my favorite part of working for the District is that it feels that everyone is on the same team. Multiple times I have reached out to different departments for assistance and have only met people willing to help.

**What is the most interesting thing you have ever seen?** I would have to say that The Villages as a community is the most interesting thing I have ever seen. I have been a lot of places and talked to a lot of people and never have I seen or heard of any place like it.



**My favorites...Movie:** The Rock...**Television Show:** Two and a Half Men

**Sports Team:** Detroit Tigers...**Vacation Spot:** Northern Michigan

**Restaurant:** Applebees...**Food:** Pizza...**Dessert:** Ice Cream



Are you looking for a career change, or know someone who is seeking employment?

Our current job openings include:

**Human Resources**

Human Resources Administrator \$43,931.30 salary

**Property Management**

Assistant Manager-Facilities \$51,573.41 salary

Keep an eye out for emails from Terianne Carroll, HR Administrator, for future openings with the District. If you have questions on job openings or how to apply, please feel free to call Terianne at 352-674-1905 or email [terianne.carroll@districtgov.org](mailto:terianne.carroll@districtgov.org).



On your District Anniversary.  
Thank you for your service!

15TH ANNIVERSARY



Lieutenant Jeffrey Loder



**EMPLOYEES ON THE MOVE**



**Community Watch**

- **John O'Connell** transferred from Training Coordinator to Patrol Driver Substitute.
- **Christiane Tomashunas, Timothy Hoard, Steven Stein and Sandra Holliday** transferred from Gate Attendant Substitute to Gate Attendant.
- **Cynthia Moorman** was promoted from Dispatcher Substitute to Dispatcher.
- **Cheryl Stines** was promoted from Patrol Driver to Patrol Supervisor.
- **Michael Miller** was promoted from Dispatcher to Field Operations Manager.

**Finance**

- **Denise Smith** transferred from Recreation as a Recreation Assistant, and promoted to Billing & Collection Technician in Finance.

**Property Management**

- **Diane Edwards** transferred from Community Watch as Dispatcher to District Property Manager as DPM Supervisor-Facilities.
- **Christopher Ryzoc** was promoted from Landscape Supervisor to Assistant Manager-Landscape.

**Recreation**

- **Barbara Alajoki** transferred from Recreation Assistant to Fitness Assistant.
- **Amanda Brooks** transferred from Staff Assistant-The Enrichment Academy to Staff Assistant-Administration.
- **Reilly Reinhold** was promoted from Recreation Assistant to Recreation Leader.

**Public Safety**

- **Tanner Gaddy and Robert Sheridan** were both promoted from Firefighter EMT to Firefighter Paramedic.



TO THE DISTRICT FAMILY!

**Finance**

Denise Smith

**Recreation**

Lisa Ballou      Dianne Bowers      Douglas Connelly  
Naomi Drouillard      Brian Emigh      Lawrence Gerszewski  
Lori Kim      Richard Schuchmann

**Community Watch**

Joseph Abel      Thomas Lynch      Cynthia Moorman  
Clinton Pike      Jane Saunders      Douglas Webster

**Tickets At Work Discount Program**

Tickets at Work is a discount program available to all part time and full time employees with the District. Take advantage of some great discounts for the new year! Visit [www.ticketsatwork.com](http://www.ticketsatwork.com) for tons of discounts on travel, theme parks, and so much more.



1. Enter & click the link below.
2. Fill out the information to become a member (Select sign up with company code )
3. For Company Code, use "VCCDD"
4. Fill out the rest of the form, then select submit <https://ticketsatwork.com/tickets/account.php?sub=enroll>

Here's to a new year filled with peace, love, laughter and good health!  
Welcome 2021!





# JANUARY



# JANUARY



David Holland	1	Recreation	Matthew Hobby	19	Recreation
Edward Kostrzewski	1	Recreation	Mary Todl	20	Community Watch
Cynthia Stenerson	1	Finance	Caleb Gilbert	20	Public Safety
Tyler Cariglio	1	Public Safety	Nicholas Tenniswood	20	Public Safety
Shane Danford	1	Public Safety	Lori Popp	21	Recreation
Lawrence Reese	2	Recreation	Joseph Burt	21	Recreation
Thomas Feurer	3	Recreation	Sandra Borio	21	Community Watch
Ronald Scull	3	Community Watch	Anton Dawson	21	Public Safety
Ronald Guba	4	Recreation	Kenneth Sherfinski	22	Recreation
Vincent De Robertis	4	Recreation	Rebecca Strawhand	22	Recreation
Rose Peppe	4	Recreation	Kathryn Dutkiewicz	22	Recreation
Robert Emery	4	Recreation	Jeffrey Black	22	Recreation
Christopher Stevenson	4	Public Safety	James Albano	22	Recreation
Daniel Buzzello	5	Recreation	Christiane Tomashunas	22	Community Watch
John O'Brien	5	Community Watch	Madge Chapman	22	Finance
Kimberly Doyle	6	Customer Service	Donald Skaggs	23	Recreation
Diane Presepio	6	Recreation	Barbara McNulty	23	Recreation
Michael Kaiser-Sissons	6	Recreation	Paul Lubenow	23	Recreation
Lisa Ballou	7	Recreation	Dennis Teasley	23	Recreation
Suzanne Busch	7	Recreation	Jeffrey Shuman	23	Recreation
Aubrey Dobbs	7	Community Watch	Joy Foco	23	Recreation
Virginia Griffin	8	Recreation	Ronald Kelm	23	Community Watch
Arthur Blumberg	8	Community Watch	Edmund Cain	23	Public Safety
James Ulp	9	Recreation	Eric Kellum	24	Property Management
Rodney Weaver	9	Recreation	John Morosky	25	Recreation
Carol Reiter	9	Recreation	Brian O'Neil	25	Recreation
Claire Fusco	11	Recreation	Jocelyn Johnson	25	Recreation
Ardis Barness	11	Recreation	Maureen Rose	25	Community Watch
Ronald West	11	Community Watch	Melanie Sarakinis	26	Recreation
Eliyahu Ifrac	11	Community Watch	Nancy Gerrity	26	Recreation
Richard Sprole	11	Public Safety	Kevin Foley	26	Recreation
Russell Stehn	12	Community Watch	Bailey Bamgrover	26	Public Safety
Harry Wick	13	Community Watch	Juergen Meusel	27	Recreation
Janibal Vazquez	14	Property Management	Donald Bussell	28	Recreation
Jay Sampson	15	Recreation	Kevin Kane	28	Community Watch
Patricia Hall	15	Community Watch	Daniel Moore	28	Public Safety
Albert Cotoia	15	Community Watch	Robert Martin Watson	29	Recreation
Steven Newhouse	16	Recreation	Linda Marie Day	29	Recreation
Frank Salerno III	16	Recreation	Karen Rolph	29	Recreation
Melissa Flores	16	Recreation	Jay Obey	29	Recreation
Jerica Adams	16	Community Standards	Margaret Rimmer	29	Community Watch
Megan Conatser	16	Public Safety	Milton Strawhand	30	Recreation
Brenda Farley	17	Recreation	James Krysiak	30	Community Watch
Richard Juliano	17	Recreation	Nicholas Ellis	30	Community Watch
Paul Szymanski	17	Recreation	Robert Haasz	30	Community Watch
Brennan Dahl	17	Community Watch	Edward Woods	31	Community Watch
James Farragher	18	Recreation	Ricky McLucas	31	Community Watch
Esta Knipper	18	Finance	Terianne Carroll	31	Human Resources
Frank Petrozzino	19	Recreation	Austan Scherr	31	Public Safety

## Happy January Anniversary! Thank You For Your Service!

Robert Zick	Recreation	01/12/2000	21	Danny Hadley	Community Watch	01/16/2017	4
John Longacre	Public Safety	01/22/2003	18	Marcial Santiago	Public Safety	01/30/2017	4
Joan Bulmer	Recreation	01/14/2004	17	Cody Rhoden	Public Safety	01/30/2017	4
Janice Collom	Recreation	01/12/2005	16	Michael Birch	Public Safety	01/30/2017	4
James Lucas	Recreation	01/26/2005	16	Loni Gosnell	Recreation	01/15/2018	3
Jeffrey Loder	Public Safety	01/16/2006	15	David Olson	Recreation	01/15/2018	3
Carrie Duckett	Administration	01/07/2008	13	Richard Jensen	Community Standards	01/15/2018	3
Fay Waitzman	Community Watch	01/08/2008	13	Rodney Wedekind	Customer Service	01/29/2018	3
Maureen Zajac	Community Watch	01/23/2008	13	David Robertson	Community Watch	01/29/2018	3
Rodney Graham	Public Safety	01/27/2010	11	William Wong	Community Watch	01/29/2018	3
Jerry Wetzel	Recreation	01/04/2012	9	Robert Mlaka	Community Watch	01/29/2018	3
Bobbie Foran	Recreation	01/18/2012	9	Nicole Francik	Finance	01/14/2019	2
John Hoover	Recreation	01/19/2013	8	Patricia Carey	Recreation	01/28/2019	2
Michael Kroeger	Recreation	01/20/2014	7	Rosangela Baczewski	Recreation	01/28/2019	2
David Gleim	Recreation	01/20/2014	7	Thomas Dalton	Recreation	01/28/2019	2
Sharon Miller	Recreation	01/20/2014	7	Vilma Jakubicki	Recreation	01/28/2019	2
Madison Taylor	Recreation	01/20/2014	7	Donald McKechny	Recreation	01/28/2019	2
Herbert Harding	Recreation	01/20/2014	7	Thomas Husar	Recreation	01/28/2019	2
Jerrold Indermuehle	Community Watch	01/20/2014	7	Robert Reid	Community Watch	01/28/2019	2
David Cole	Community Watch	01/20/2014	7	John Ferdinand	Community Watch	01/28/2019	2
Richard Allain	Community Watch	01/20/2014	7	Bailey Barngrover	Public Safety	01/28/2019	2
Madge Chapman	Finance	01/20/2014	7	Reilly Reinhold	Recreation	01/06/2020	1
Brian O'Neil	Recreation	01/12/2015	6	Rayshel Morris	Customer Service	01/13/2020	1
James Pierce	Recreation	01/12/2015	6	James Albano	Recreation	01/13/2020	1
Anthony Versley	Recreation	01/12/2015	6	Christopher Green	Public Safety	01/13/2020	1
Julie Evans	Community Watch	01/04/2016	5	Timothy Fox	Public Safety	01/13/2020	1
Kathleen Godfrey	Purchasing	01/18/2016	5	Caleb Gilbert	Public Safety	01/13/2020	1
Scott Hondzinski	Recreation	01/18/2016	5	David Atkinson	Public Safety	01/13/2020	1
Mason Guyette	Public Safety	01/18/2016	5	Matthew Bryant	Public Safety	01/13/2020	1
Nicholas Tenniswood	Public Safety	01/18/2016	5	Christopher Parco	Public Safety	01/13/2020	1
Ellis Secola	Public Safety	01/18/2016	5	Dennis Kenngott	Community Watch	01/20/2020	1
Cheryl Bidwell	Public Safety	01/03/2017	4	Joseph Burt	Recreation	01/27/2020	1
Christopher Cannon	Recreation	01/16/2017	4	Daniel Bridgewater	Recreation	01/27/2020	1
Richard Krause	Recreation	01/16/2017	4	Patricia Casey	Recreation	01/27/2020	1
James Hull	Community Watch	01/16/2017	4	Rodney Coe	Property Management	01/27/2020	1
Kathy Tomlinson	Community Watch	01/16/2017	4				

## Recognizing Our Core Values In Action!

**Jaimee Friemuth, Customer & Administrative Support Representative** received a compliment from a resident. Jaimee scheduled the resident's appointment. The resident said Jaimee was very kind and thorough in the questions she asked, explained the process in which to get replacement gate cards, reminded her to wear her mask and told her about what payments the District was taking. The resident was appreciative of all the information, as she has not had to come to the District office in almost a year. She stated Jaimee was accommodating in getting her scheduled on the same morning as she called.

A resident reached out to compliment **Mike Steffani, Landscape Supervisor**. The resident expressed that Mike was exceptionally responsive, polite and quickly resolved the issue he and his neighbors were having around the cul-de-sac.

**Chris Trace, Landscape Supervisor** was complimented on the work he did at a resident's cul-de-sac.

A resident called to praise the **staff at SeaBreeze Recreation Center**. "During the pandemic, they provided me use of the art room, what a relief. We'll be back at our regular center starting January 8th. I can't tell you how wonderful and kind EVERYONE at SeaBreeze was for our meetings. Tim always helped me to bring in all my supplies and Louise, I just love her, she is a rare find! Teresa, she is AMAZING and all the other staff members are great. Everyone at the Recreation Centers are so nice but my heart is with SeaBreeze. Thank you! Pictured below L to R: **Tim Kinne, Recreation Assistant, Teresa Nettleton, Recreation Service Representative, and Louise Wells, Facility Specialist**.



A call was received complimenting **Harry Wick, Gate Attendant** at Osceola Hills on a job well done.

**Hospitality  
Innovation & Creativity  
Stewardship  
Hard Work**

## Community Watch News

Did you know that Community Watch Patrol Drivers check over 300 doors nightly? Every evening, Community Watch Patrol Drivers visit the 40 recreation centers located throughout The Villages. The Patrol Drivers walk around the recreation centers after closing hours and attempt to open each and every locked door. By the end of the night, that equals 337 doors! If the Patrol Driver finds a door unsecure, the Driver will contact Community Watch Dispatch. Community Watch Dispatch will contact the law enforcement agency that has jurisdiction over that area. When the officer arrives, they will walk throughout the building to ensure everything is safe and secure. Once the officer gives the "All Clear!" the Patrol Driver will secure the door. All of the District offices and 40 recreation centers have very distinct decorative themes that include valuable items and irreplaceable priceless memorabilia. This is just another service that Community Watch provides behind the scenes in order to contribute to our 'Stewardship' Core Value.

## Finance

It's 2021! Do you need to make changes to your W4? If so, you can make immediate changes to your W4 via your Paychex account. But don't forget - in addition to making your own changes on line, you must also send a hard copy form to Payroll (Joan Ferrara) as back up for auditing purposes. A blank W4 can be found on the District's shared drive:

Share Drive:\HUMAN RESOURCES\PAYROLL

## Public Safety News

### CONGRATULATIONS

**Colton Mattiucci, Firefighter EMT and his wife Jessica welcomed their son, named Grayson, to the world on December 23rd. Grayson weighed in at 7lbs, 5oz and is 21 3/4 inches long.**



**Aviary Recreation Center Opening**

Wednesday, December 16th was a special day for the Recreation & Parks Department. This marks the community's 100th recreation facility! Paradise Recreation center was The Villages' original recreation facility, which opened in 1973. Aviary Recreation center is the sixth new facility to open in 2020! The beautiful center is in The Village of Hawkins, set amongst an eagle preserve and features a theme focused around birds.



**Angels of The Villages Update**

Below is a photo showing how giving the District and The Villages community were in taking care of Angels of The Villages. There was also over \$1,000 in monetary donations.



**Joe Abraham Academy  
Florida Recreation & Park Association**

Recreation & Parks recently had three members of their management team graduate from the Joe Abrahams Academy for Leadership Excellence; *Recreation Facilities Managers Michele O'Donnell, Michael Burselson and Lynda Feustel*. This program in Parks and Recreation goes beyond a traditional educational session; the Academy provides an opportunity for participants to explore and develop their leadership capacity, creates personal leadership advancement plans and encourages personal introspection & individual assessment. Combining the initial training and post-academy activity, participants begin to transfer theory into practice in preparation for assuming executive level leadership positions in the parks and recreation field.



**Holiday Window Decoration**

As in year's past, the Recreation & Parks department volunteered for The Villages Holiday Window Decorating event. *Yajara Perez, Recreation Supervisor-LifeStyle Events*, directed the "works of art" along several windows on Canal Street in Lake Sumter Landing Market Square. Teamwork at its best ringing in the holiday cheer!



**Recreation & Parks Assistant Directors Named**

*Matt Armstrong and Kacie Linton* were named assistant directors for the recreation & parks department. Matt has been with recreation since 2010 and will oversee facilities and personnel, Kacie, who started in 2011, will lead finance and operations. Both will continue to work closely with director John Rohan as the department grows along with the community.



## Recreation & Parks News

### Everglades Recreation Complex

#### 2020 FRPA Facility Showcase Winner

Each year the Florida Recreation & Park Association (FRPA) recognizes newly designed or recently renovated facility spaces that serve the community. The Everglades Recreation Complex was one of the few centers selected for showcase in the December issue of the FRPA's Journal. This is The Villages Recreation & Parks eleventh recognized facility in the last nine years! Congratulations Everglades!

## Everglades Recreation Complex



**The Villages Recreation and Parks | John Rohan, Director**  
 KP Studio Architect  
 Engineered Building Systems, Inc.  
 Wiechens Construction, LLC

**2020 PUBLIC SPACES & FACILITIES SHOWCASE**

## Public Safety News

On December 8th, firefighters from Station 40 (Parr Drive) responded to a report of a cat stuck in a tree. VPSD's Tower 40 arrived on scene with Wildwood Police Department. Wildwood PD Officers informed the crew of Tower 40 that the owner of the cat had tried to reach the cat with an extension ladder, unsuccessfully, after it had climbed into the tree. With the cat being at a high elevation, and the concern of the wellbeing of the cat, Wildwood PD Officers requested assistance from VPSD. Tower 40 was able to make a safe spot in the driveway of the residence and performed an aerial bucket rescue of the cat. Firefighter Paramedic/Driver Engineers Christopher Palasky and Michael Birch found the cat approximately 30 feet up in the tree on top of a dead limb. When crews reached the cat, he was in obvious distress and appeared as if he was trying to jump into the bucket with crew but he was too tired to do so. The cat was safely extricated from the tree and the cat was reunited with his owner.



## HUMAN RESOURCES

Not sure who to ask for when calling Human Resources with a question?  
 Dial 352-674-1905 and ask for one of our HR team members below,  
 or email them directly



HR General Administration/Paychex (non-Payroll)	Angela Carrozzella, HR Technician
Recruitment/Selection; General HR issues	Terianne Carroll, HR Administrator
Training & Development Programs; Tuition Reimbursement	Angela Pattillo HR Administrator - Training
Employee Benefits ~ FMLA/ADA ~ Health & Wellness Programs	Tiffany Rappel; HR Administrator - Benefits
All general HR Procedural/Administrative/Operational issues, including Retirement & Benefits questions/concerns	Pamela Webb, Manager, HR
All areas of HR, including HR Strategic Planning & Initiatives: Workforce Planning ~ Employee Communications ~ Performance Management ~ Compliance/Legal Issues, etc. 0	Deborah Franklin, Director, HR & Strategic Planning





### How to Stay Active During the Winter Season

As the winter season brings cold temperatures and poor weather conditions, you will most likely want to skip your usual morning or evening walks. If you typically enjoy getting your daily movement in outside, the winter months can prove to be a real challenge. And if you're someone who is working from home, it's easy to get stuck in a routine of sitting at your desk at home all day.

Maintaining your physical activity habits or starting a new activity regimen, however, is important for your overall health. Being physically active just 30 minutes per day 5 times per week can reduce your risk for numerous chronic diseases, including cancer. So, how can you stay motivated and make sure you're getting enough movement each day during the cold weather months? Here are some ways to fit physical activity into your daily winter routine.

#### **Make Use of Your Lunch Break**

You may find it hard to get active in the morning or after work hours when it's dark outside. Take advantage of peak sunlight hours during your lunch break to get your daily movement in and stick to this routine throughout the week. If you make a plan to be physically active at the same time each day, it will become a habit.

This is a great way to get away from sitting at your desk, too. Take 30 minutes to yourself and do yoga, an aerobic workout or any other activity you enjoy.

#### **Do Chores Around the House**

Housework isn't just for keeping your home tidy and clean, but it's a great way to get up and get moving. If you have been wanting to give your house a deep clean or reorganize those boxes in the basement, the winter season is the perfect time to mark those items off your to-do list while getting active.

#### **Participate in At-Home Workouts**

With many people working from home or choosing to stay away from the gym, personal trainers and fitness centers across the country are providing many at-home workouts that are available for free online. Use Google, YouTube or other social media platforms to find a workout routine that suits your fitness level. Blast your favorite song and follow along on your computer or phone.

#### **Find an Exercise Partner or Group**

Exercising with a partner or group can keep you motivated on the days when you don't feel like doing any activity. If you're friends with your neighbors, find out if they would be interested in doing group walks around the neighborhood once or twice a week. Or if you're exercising at home, ask someone in your household to join you. There are even live workout classes being hosted on Zoom or Instagram that you could participate in.

Whether you need to maintain your physical activity habits or develop a new routine for getting active each day, start small and find an activity that you can enjoy during the winter months. It will be good for your physical and mental health.

Resourced:

American Institute for Cancer Research, "How to Stay Active During the Winter Season", [www.airc.org](http://www.airc.org)



## TAXPAYER GUIDE TO IDENTITY THEFT

For full article go here: <https://www.irs.gov/newsroom/taxpayer-guide-to-identity-theft>

Tax-related identity theft occurs when someone uses your stolen personal information, including your Social Security number, to file a tax return claiming a fraudulent refund.

If you suspect you are a victim of identity theft, continue to pay your taxes and file your tax return, even if you must file a paper return.

### Know the Signs of Identity Theft

You may not know you're a victim of identity theft until you're notified by the IRS of a possible issue with your return.

#### Be alert to possible tax-related identity theft if:

- You get a letter from the IRS inquiring about a suspicious tax return that you did not file.
- You can't e-file your tax return because of a duplicate Social Security number.
- You get a tax transcript in the mail that you did not request.
- You get an IRS notice that an online account has been created in your name.
- You get an IRS notice that your existing online account has been accessed or disabled when you took no action.
- You get an IRS notice that you owe additional tax or refund offset, or that you have had collection actions taken against you for a year you did not file a tax return.
- IRS records indicate you received wages or other income from an employer you didn't work for.

#### Take Action if You Are a Victim of [Tax-Related Identity Theft](#)

If your Social Security number is compromised and you know or suspect you are a victim of tax-related identity theft, the IRS recommends these actions:

- Respond immediately to any IRS notice: Call the number provided.
- If your e-filed return is rejected because of a duplicate filing under your Social Security number, or if the IRS instructs you to do so, complete IRS [Form 14039, Identity Theft Affidavit PDF](#). Use a fillable form at IRS.gov, print, then attach the form to your return and mail your return according to instructions.
- Visit [IdentityTheft.gov](#) for steps you should take right away to protect yourself and your financial accounts.

If you previously contacted the IRS and did not have a resolution, contact us for specialized assistance at [800-908-4490](tel:800-908-4490). We have teams standing by to help you.

### Fraudulent Returns

If you believe someone has filed a fraudulent return in your name, you can get a copy of the return. See [Instructions for Requesting a Copy of Fraudulent Returns](#).

### Dependents

If you e-file your tax return and get a message telling you that a dependent on your return has been claimed on another tax return or their own, or if you receive an [IRS Notice CP87A](#), you'll need to find out why someone else claimed your dependent. Learn more at [What to Do When Someone Fraudulently Claims Your Dependent](#).

### How The IRS Helps

The IRS, state tax agencies and the tax industry work in coordination as the [Security Summit](#) to protect taxpayer data. Our program includes safeguards that identify suspicious returns.

#### We never:

- Initiate contact with taxpayers by email, text or social media to request personal or financial information
- Call taxpayers with threats of lawsuits or arrests
- Call, email or text to request taxpayers' Identity Protection PINs

#### Publications

[Publication 4524, Security Awareness for Taxpayers PDF](#)

[Publication 5027, Identity Theft Information for Taxpayers PDF](#)





## DISTRICT UNIVERSITY

Training & Development Programs: January 2021  
All professional development training workshops are open to all District Staff members.

PROFESSIONAL  
DEVELOPMENT



Class Title	Instructor	Class Info	Relevant to	Date	Time	Location
<b>New Hire Orientation</b>	Varied District Staff	This training session provides new employees with important information to help navigate your first 60 days of hire. A wide-range of topics are covered, including District Core Values, Mission Statement, policy & procedures, diversity & harassment training and workers compensation information.	<b>NEW HIRES</b>	<b>January 11 &amp; 25</b>	<b>8:00am To 12:30pm</b>	<b>11th at SeaBreeze</b> 2384 Buena Vista Bld  <b>25th at Colony Cottage</b> 510 Colony Blvd.
<b>CDD Orientation</b>	Varied District Staff	This workshop helps attendees better understand what a “Community Development District” is & how it operates. Also covered - important community information regarding the people, services & supporting entities that help make up “The Villages”.	<i>All New Hires</i>  <b>Mandatory</b> <i>within 30 days of employment</i>	<b>TBD at this time</b>	<b>10:00am To 12:00pm</b>	<b>District Offices</b> 984 Old Mill Run
<b>Built to Last</b>	Deb Franklin, Director, HR & Strategic Planning	Now that you know more about what your role is within our organization, we circle back to focus on how our District Core Values serve as a compass to guide us in providing responsive, responsible customer service, no matter what position we hold.	<i>All New Hires</i>  <b>Mandatory</b> <i>within 60 days of employment</i>	<b>January 27</b>	<b>9:00am To 11:00am</b>	<b>Laurel Manor Recreation Center</b> 1985 Laurel Manor Drive
<b>Public Records &amp; Ethics</b>	Stephanie Brionez, Esq.	This class covers what information is protected under Public Records Law, how long to retain certain records, how to handle public records requests and will also touch on Government Sunshine Laws.	<b>Mandatory</b> for all District Staff. Attendees will be assigned by their department.	<b>January 14</b>	<b>9:00am To 12:00pm</b>	<b>Teleconference Only</b>

Department Director’s should determine which staff members should attend mandatory workshops & notify those individuals so that they can register. Staff members interested in attending a workshop should request from their Department Director or immediate Supervisor permission to attend a workshop.

**To Register:**

- **All Community Watch staff:**  
Contact **Sharon Gwin (352-750-8201)**
- **All Recreation staff:**  
Contact **Anita Douglas (352-674-1800)**
- **All Finance staff:**  
Contact **Linda Sojourn (753-0421)**
- **All other District staff:**  
Contact **Human Resources** [Angela.Pattillo@DistrictGov.org](mailto:Angela.Pattillo@DistrictGov.org)

# The Villages®

## Community Development Districts

It is the responsibly of each of us to take good care of ourselves, each other and our guests. Please keep to the following:



As always, if you have a health concern, check with your health care provider prior to returning to work.



If you are sick, or have symptoms of fever, cough, shortness of breath or recently exposed to COVID-19 please do not come to work until you have doctor clearance. Contact your supervisor or HR.



Stay at least 6 feet away from others (social distancing), always keeping this minimum space between yourself and others.



Wear a mask and appropriate attire for the activity.



Wash your hands with soap and water frequently (20 seconds or longer).



Bring your own water bottle.



Consider bringing your own Hand Sanitizer and disinfectant wipes.



Cover coughs and sneezes with tissue then throw tissue in trash.



Avoid touching, eyes, nose and mouth.



Clean & disinfect frequently touched objects & surfaces.



Bring your own equipment/supplies conducive to the activity.

For the public health and safety of others, The District reserves the right to restrict access to use of facility and activities. Be flexible as facility operations, attendance numbers, services, and centers are subject to change and/or be restricted, closed or limited. All information is subject to change as additional information is received by the CDC and the Florida Department of Health.

For more information contact your supervisor, or Human Resources.  
[HumanResources@DistrictGov.org](mailto:HumanResources@DistrictGov.org)

Hospitality | Stewardship | Creativity & Innovation | Hard Work