



AGENDA REQUEST

TO: Board of Supervisors
Village Center Community Development District

FROM: Barbara E. Kays, Budget Director

DATE: 1/8/2020

SUBJECT: **Adoption of Resolution 20-06: FY2018-19 Carry Forward Requests**

ISSUE: Adoption of Resolution 20-06 to amend the Fiscal Year 2019-20 Village Center Community Development District Budget to carry forward requested unspent budgeted funds from Fiscal Year 2018-19.

ANALYSIS/INFORMATION:

The Village Center Community Development District Board of Supervisors adopted the Fiscal Year 2018-19 Budget at a public meeting held on September 12, 2018.

At the end of each fiscal year carry forward requests are submitted to request that budgeted funds are carried from one fiscal year to the next fiscal year for projects that were budgeted but not completed or items that have been ordered yet unpaid at the end of the fiscal year.

Attached is a list of carry forward requests to amend the Fiscal Year 2019-20 Budget for the General Fund, Public Safety Fund, Recreation Amenities Division Fund, Little Sumter Service Area Fund, Village Center Service Area Fund, and The Enrichment Academy.

This morning the Amenity Authority Committee recommended approval of the Fiscal Year 2018-19 Carry forward Requests for the Recreation Amenities Division Fund to the Village Center Community Development District Board for adoption.

STAFF RECOMMENDATION: Staff recommends the Board of Supervisors adopt Resolution 20-06 to amend the Fiscal Year 2019-20 Village Center Community Development District Budget to carry forward the Fiscal Year 2018-19 requested unspent budgeted funds.

MOTION: Move to adopt Resolution 20-06 to amend the Fiscal Year 2019-20 Village Center Community Development District Budget to carry forward the Fiscal Year 2018-19 requested unspent budgeted funds.

ATTACHMENTS:

	Description	Type
□	Resolution 20-06	Cover Memo

RESOLUTION 20-06

**A RESOLUTION AMENDING THE VILLAGE CENTER
COMMUNITY DEVELOPMENT DISTRICT BUDGET FOR
FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND
ENDING SEPTEMBER 30, 2020 FOR THE FISCAL YEAR
2018-19 CARRY FORWARD REQUESTS**

WHEREAS, the Village Center Community Development District Board of Supervisors adopted the Fiscal Year 2018-19 Budget at a public meeting held on September 12, 2018; and,

WHEREAS, as the projects provided on the attached list have not been completed by the end of the fiscal year, it is necessary to carry forward the requested Fiscal Year 2018-19 unspent budgeted funds into the Fiscal Year 2019-20 Budget; and,

WHEREAS, the requests to carry forward the funds and re-appropriate in the Fiscal Year 2019-20 Budget have been reviewed and approved by the District Manager.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
SUPERVISORS OF THE VILLAGE CENTER COMMUNITY
DEVELOPMENT DISTRICT THAT THE FISCAL YEAR 2019-
20 BUDGET BE AMENDED AS FOLLOWS:**

GENERAL FUND

SOURCES:

20-001-669901 Working Capital \$ 610,208

DISBURSEMENTS:

20-001-10-15-000-512525 Non-Capital Hardware/Software \$ 9,000
20-001-10-17-000-513349 Misc Contractual Services \$ 1,521
20-001-60-62-000-513642 Capital FF&E \$ 599,687

PUBLIC SAFETY FUND

SOURCES:

20-124-669901 Working Capital \$2,771,578
20-124-669903 General R&R \$ 164,190

DISBURSEMENTS:

20-124-90-94-000-522349 Other Contractual Svcs \$ 17,250
20-124-90-94-000-522522 Operating Supplies \$ 386,000
20-124-90-94-000-522524 Non-Capital FF&E \$ 245,930
20-124-90-94-000-522622 Buildings \$ 200,000
20-124-90-94-000-522623 Leasehold Improvements \$ 880,023
20-124-90-94-000-522641 Vehicles \$1,088,190
20-124-90-94-000-522642 Capital FF&E \$ 118,375

RECREATION AMENITIES DIVISION FUND

SOURCES:

20-421-669901	Working Capital	\$ 454,539
20-421-669903	General R&R Reserve	\$ 625,780

DISBURSEMENTS:

20-421-20-23-000-572524	Non-Capital FF&E	\$ 24,624
20-421-20-24-000-572524	Non-Capital FF&E	\$ 1,734
20-421-30-32-000-572633	Infrastructure	\$ 225,000
20-421-50-53-000-539462	Building/Structure Maintenance	\$ 235,939
20-421-50-53-000-539464	Landscape Maint – Non-Recurring	\$ 20,710
20-421-50-53-000-539524	Non-Capital FF&E	\$ 27,000
20-421-50-53-000-539622	Buildings	\$ 121,393
20-421-50-54-000-539464	Landscape Maint – Non-Recurring	\$ 58,879
20-421-50-54-000-539622	Buildings	\$ 84,794
20-421-50-55-000-539464	Landscape Maint – Non-Recurring	\$ 18,665
20-421-50-55-000-539633	Infrastructure	\$ 154,000
20-421-50-56-000-539464	Landscape Maint – Non-Recurring	\$ 22,133
20-421-50-56-000-539622	Buildings	\$ 40,593
20-421-50-58-000-539464	Landscape Maint – Non-Recurring	\$ 44,855

LITTLE SUMTER SERVICE AREA FUND

SOURCES:

20-422-669901	Working Capital	\$ 627,017
---------------	-----------------	------------

DISBURSEMENTS:

20-422-10-00-000-536312	Engineering Services	\$ 4,000
20-422-10-00-000-536319	Other Professional Services	\$ 30,000
20-422-10-00-000-536633	Capital Infrastructure	\$ 269,240
20-422-10-00-000-536642	Capital FF&E	\$ 323,777

VILLAGE CENTER SERVICE AREA FUND

SOURCES:

20-423-669901	Working Capital	\$ 675,168
---------------	-----------------	------------

DISBURSEMENTS:

20-423-10-00-000-536312	Building/Structure Maintenance	\$ 60,000
20-423-10-00-000-536319	Capital Infrastructure	\$ 24,605
20-423-10-00-000-536343	Building/Structure Maintenance	\$ 1,000
20-423-10-00-000-536462	Building/Structure Maintenance	\$ 55,322
20-423-10-00-000-536633	Capital Infrastructure	\$ 161,000
20-423-10-00-000-536641	Vehicles	\$ 150,000
20-423-10-00-000-536642	Capital FF&E	\$ 223,241

THE ENRICHMENT ACADEMY FUND

SOURCES:

20-425-669901 Working Capital \$ 1,156

DISBURSEMENTS:

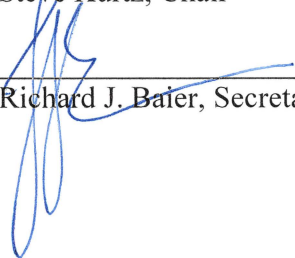
20-425-20-00-000-578524 Building/Structure Maintenance \$ 1,156

Adopted this 8th day of January, 2020.

VILLAGE CENTER COMMUNITY
DEVELOPMENT DISTRICT



Steve Kurtz, Chair



Richard J. Baier, Secretary

**Village Center Community Development District
FY 2018-19 Carry Forward Requests**

General Fund

Account	Project	Amount	Reason for Request	Source
District Clerk				
20-001-10-15-000-512525	Laptop computers	\$ 9,000	Purchase to be completed current year.	WC
Risk Management				
20-001-10-17-000-513349	Annual driving record checks	\$ 1,521	Complete additional driving record checks.	WC
Finance				
20-001-60-62-000-513642	BS&A, Laserfiche & CityWorks	\$ 599,687	Project not completed before the end of the Fiscal Year	WC

Total \$ 610,208

Public Safety Fund

Account	Project	Amount	Reason for Request	Source
20-124-90-94-000-522349	Accreditation	\$ 17,250	The last part of accreditation will take place early next year	WC
20-124-90-94-000-522522	Bunker Gear	\$ 381,000	New bunker gear for firefighters	WC
20-124-90-94-000-522522	Uniforms	\$ 5,000	Uniforms that were ordered, but not invoiced until October	WC
20-124-90-94-000-522524	Equipment for new aerial apparatus	\$ 200,000	Equipment to outfit the new aerial apparatus	WC
20-124-90-94-000-522524	Door prop for forcible entry training	\$ 7,700	Door prop for Firefighters to practice forcible entry	WC
20-124-90-94-000-522524	Generator and light kit for new engine	\$ 2,715	Generator and light kit for new engine	WC
20-124-90-94-000-522524	Ventilation fans for new engines	\$ 5,224	Ventilation fans for new engines	WC
20-124-90-94-000-522524	Conex box for training division	\$ 18,000	Conex box for training division	WC
20-124-90-94-000-522524	Upgrade modems in LifePak15 to 4G	\$ 12,291	Upgrade modems from 3G to 4G that will not work after 12-31-19	WC
20-124-90-94-000-522622	Exhaust systems at FS 41, 43, 44, 45, 51	\$ 200,000	Retrofit exhaust systems at stations 41, 43, 44, 45, 51	WC
20-124-90-94-000-522623	Station 40 Parr Expansion	\$ 880,023	Station 40 Parr Expansion project started in FY18-19	WC
20-124-90-94-000-522641	New aerial apparatus	\$ 924,000	Purchase of new aerial apparatus to be completed in FY19-20	WC
20-124-90-94-000-522641	Rescue truck	\$ 139,190	Rescue is in process but will not be completed until next fiscal year	General R&R
20-124-90-94-000-522641	Equipment to outfit Rescue truck	\$ 25,000	Equipment to outfit the new Rescue	General R&R
20-124-90-94-000-522642	LifePak15 and Holmartro	\$ 76,000	Equipment to outfit the new aerial apparatus	WC
20-124-90-94-000-522642	Generator for Station 45	\$ 42,375	Generator for Station 45	WC

Total \$ 2,935,768

Recreation Amenities Division (RAD) Fund

Account	Project	Amount	Reason for Request	Source
Property Management				
20-421-50-53-000-539462	La Hacienda, Door upgrade	\$ 95,000	Started late in the Fiscal Year	WC
20-421-50-53-000-539462	La Hacienda, Exterior painting	\$ 32,842	Started late in the Fiscal Year	WC
20-421-50-53-000-539462	Savannah, Parking lots - seal & stripe	\$ 30,597	Scheduling conflict with contractor	WC
20-421-50-53-000-539462	Mulberry, Pool Marcite	\$ 77,500	Waiting on Design and completion of RFP paperwork	WC
20-421-50-53-000-539464	Plant replacements	\$ 20,710	Projects not completed and inspected by the end of the Fiscal Year	WC
20-421-50-53-000-539524	La Hacienda, Furniture replacement	\$ 27,000	Waiting on Design	WC
20-421-50-53-000-539622	La Hacienda, Roof replacement	\$ 121,393	Delay due to weather	General R&R
20-421-50-54-000-539464	Plant replacements	\$ 58,879	Projects not completed and inspected by the end of the Fiscal Year	WC
20-421-50-54-000-539622	Chula Vista, Roof replacement	\$ 84,794	Delay due to weather	General R&R
20-421-50-55-000-539464	Plant replacements	\$ 18,665	Projects not completed and inspected by the end of the Fiscal Year	WC
20-421-50-55-000-539633	Rio Grande, Rebuild air gun range	\$ 154,000	In architectural phase	General R&R
20-421-50-56-000-539464	Plant replacements	\$ 22,133	Projects not completed and inspected by the end of the Fiscal Year	WC
20-421-50-56-000-539622	Woodshop Roof Replacement	\$ 40,593	Scheduling conflict with contractor (from 17/18)	General R&R
20-421-50-58-000-539464	Plant replacements	\$ 44,855	Projects not completed and inspected by the end of the Fiscal Year	WC
Golf Maintenance				
20-421-30-32-000-572633	Hill Top cart path renovation	\$ 225,000	Delay due to course closure for water movement	General R&R
Recreation				
20-421-20-23-000-572524	Microphones	\$ 4,624	Halfway through project required by FCC - new assigned frequencies	WC
20-421-20-23-000-572524	Digital Signage	\$ 20,000	Pilot sign completed. Awaiting TSG for ordering remainder of signs.	WC
20-421-20-24-000-572524	Microphones	\$ 1,734	Halfway through project required by FCC - new assigned frequencies	WC

Total \$ 1,080,319

**Village Center Community Development District
FY 2018-19 Carry Forward Requests**

LSSA Fund

Account	Project	Amount	Reason for Request	Source
20.422.10.00.000.536.642	Laserfiche & CityWorks	\$ 323,777	Will be completed in FY19/20	WC
20.422.10.00.000.536.312	WRWSA Regional Conservation Program	\$ 4,000	Invoice not received	WC
20.422.10.00.000.536.319	WWTP Study for new RIB	\$ 30,000	Property owner considering agreement	WC
20.422.10.00.000.536.633	WTP 4 - Wells 7 & 8 Auto Flushing Pipes/Valve	\$ 65,000	Plan revisions being updated. Completion date TBD	WC
20.422.10.00.000.536.633	Security & Vulnerability Assessment	\$ 100,000	Waiting for revised draft - anticipate draft acceptance 10/31/19	WC
20.422.10.00.000.536.633	PLC Program	\$ 52,000	Design submittal October 2019	WC
20.422.10.00.000.536.633	WWTP Oxidation Ditch #1 Aeration Upgr	\$ 52,240	Anticipated completion October 2019	WC

Total \$ 627,017

VCSA Fund

Account	Project	Amount	Reason for Request	Source
20.423.10.00.000.536.642	Laserfiche & CityWorks	\$ 223,241	Will be completed in FY19/20	WC
20.423.10.00.000.536.312	Consumptive Use Permit Engineering Fees	\$ 60,000	Item not budgeted	WC
20.423.10.00.000.536.319	Revenue Sufficiency Rate Study	\$ 24,605	Study will be completed in FY19/20	WC
20.423.10.00.000.536.343	SCADA System Back Up	\$ 1,000	On-going project	WC
20.423.10.00.000.536.462	TSG Open PO's	\$ 1,800	Projects in progress	WC
20.423.10.00.000.536.462	Re-shingle Roof - VCSA WWTP	\$ 25,000	Quotes received	WC
20.423.10.00.000.536.462	WWTP Entry Gate	\$ 28,522	Project not complete	WC
20.423.10.00.000.536.633	Lift Station #25 Control Cabinet	\$ 9,000	Project not complete	WC
20.423.10.00.000.536.633	PLC Program	\$ 52,000	Design submittal October 2019	WC
20.423.10.00.000.536.633	Security & Vulnerability Assessment	\$ 100,000	Waiting for revised draft - anticipate draft acceptance 10/31/19	WC
20.423.10.00.000.536.641	Crane Truck - 40' Boom	\$ 150,000	Vehicle not received	WC

Total \$ 675,168

The Enrichment Academy

Account	Project	Amount	Reason for Request	Source
20-425-20-00-000-578.524	Microphones	\$ 1,156	Halfway through project required by FCC - new assigned frequencies	WC

Total \$ 1,156