



**Guest ID Focus Group
October 16, 2008
Meeting Summary**

- I. John Rohan – Welcome
 - Discussed process for approval of policies
 - Present to AAC, if approved, must be adopted by VCCDD and SLCCD boards. The policies must be approved by all boards because it affects all residents.
 - Review operation aspects with IS & Staff.
 - Boards meet monthly so we need to be prepared to present.
 - Timeline: December to AAC.
 - If approved by AAC, then by boards, most likely Spring of 2009 to implement.

- II. Discussion of penalty section:
 - Form a sub- committee to revise and establish guidelines of what a penalty is and the timeframe for action and report back to group.
 - Group decided to choose 5 members to serve on the sub-committee.
 - Discussion - Length of Issuance – Guest ID
 - Physical card good for 30 days
 - Resident may not seek renewal for a guest until next eligible use date
 - A new guest card must be requested for each period the guest is visiting – Check with IS
 - Staff will review wording for length of issuance section and add a line for how long the pass is good and another line for 30 days of use for guest.
 - Question: How will this policy be enforced?
 - Recreation and Community Watch, Roving Recreation Staff
 - Reviewed History of Guest ID Programs
 - Selection of sub-committee members
 - Jo Pfent
 - Dave MacTrinder
 - Martin Keller
 - Joan Huntt
 - Gerard Burckhard

 - Adjourn Meeting – Sub-Committee will meet the following week.
Next Focus Group Meeting: October 30, 2008 – 2pm – 3pm
 - Location Change: Will be held at Laurel Manor



**Guest ID Focus Group
Thursday, October 30, 2008
2:00 p.m. – 3:00 p.m.
Laurel Manor Recreation Center
Agenda**

- I. Welcome
- II. Review Sub Committee Suggestions for Penalty Policy
- III. Renter Provision
- IV. Concern: Resident bringing guest that is not registered
 - Is this an infraction?
 - Define use vs. tour of facility